

Privacy Policy

What This Privacy Policy Covers

This policy covers how INCENTE, L.L.C., ("we" or "us") treats personal information that we collect and receive. Personal information is information about you that is personally identifiable like your name, address, email address, or phone number, and that is not otherwise publicly available. This policy does not apply to the practices of companies that we do not own or control, or to people that we do not employ or manage.

In addition, this policy refers to information we may receive from our website and may not be applicable if you have a contractual relationship with the company.

Information Collection and Use

We collect personal information about you when you transmit such information to us, and when you visit certain of our pages. We may combine information about you that we have with information we obtain from business partners or other companies. We may use information for the following general purposes: to customize the content you see, fulfill your requests for services, to respond to a job application or inquiry, improve our services, contact you, conduct research, and provide anonymous reporting for internal and external clients. In connection with a job application or inquiry, you may provide us with information about yourself, such as a resume or job application. We may use this information throughout our organization and its related entities for the purpose of employment consideration, and except when you instruct us otherwise, we will keep such information for future consideration. We automatically receive and record information on our server logs from your browser, including your IP Address and the page you request. We do use browser cookies to display some application elements.

Information Sharing and Disclosure

We do not rent, sell, or share personal information about you with other people except to provide services you've requested, when we have your permission, or under the following circumstances: we respond to subpoenas, court orders, or legal process, or to establish or exercise our legal rights or defend against legal claims; we believe it is necessary to share information in order to investigate, prevent, or take action regarding illegal activities; violations of our Terms and Conditions, or as otherwise required by law; and we transfer information about you if we are acquired by or merged with another company.

Confidentiality and Security

We limit access to personal information about you to employees whom we believe reasonably need to have that information to provide services to you or in order to perform their job functions.

Changes to this Privacy Policy

We may modify this policy at our sole discretion at any time. We will notify you about significant changes in the way we treat personal information by placing a prominent notice on our site. Effective Date: 9-25-2015